

MORGAN HILL UNIFIED SCHOOL DISTRICT

Citizens' Oversight Committee

Wednesday, March 11, 2015

10:00am

Encinal Site

9530 Monterey St., Morgan Hill

Teacher Lounge

*** SI USTED DESEA DIRIGIRSE AL COMITÉ DE SUPERVISIÓN DE CIUDADANOS ***

Si usted desea dirigirse al Comité de Supervisión de Ciudadanos y necesita el servicio de traducción en español, por favor llame 48 horas con anticipación a la oficina de la asistente superintendente al (408-201-6052). Las reglas para dirigirse a la mesa directiva están disponibles en español en la recepción de la junta.

*** IF YOU WISH TO ADDRESS THE CITIZENS' OVERSIGHT COMMITTEE ***

Please submit a "Speaker's Request" card (which can be found near the entry to the meeting area) to the Assistant Superintendent's Secretary prior to the meeting being called to order. Upon recognition by the Chairperson, please come forward and identify yourself before speaking. In accordance with Government Code Section 54954.3(b), the Citizens' Oversight Committee reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

Non-Agenda Items may be addressed under "Public Comment and Communication"

Agenda Items may be addressed either under "Public Comment and Communication" or during the Regular Agenda. Public comment on agenda items occurs before staff presentation.

Special Accommodations In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Allison Murray at 408-201-6052. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.

Public Records related to the public session agenda that are distributed to the Citizens' Oversight Committee less than 72 hours before a regular meeting may be inspected by the public at 15600 Concord Circle during regular business hours (8am to 5pm, Monday through Friday).

Agenda

1. Call to order
 - a. Roll call

2. PUBLIC COMMENT AND COMMUNICATION

This opportunity is for communication regarding items not on the agenda. Members of the public may address the Committee regarding items on the agenda immediately prior to their being discussed by the Committee.

3. DISCUSSION / INFORMATION AND/OR ACTION

		Presenter		
A)	Election of officers Motion: Ayes: Second: Noes:	<i>Kirsten</i>	<i>Action</i>	<i>1 min</i>
B)	Approval of minutes from December 10, 2014 meeting Motion: Ayes: Second: Noes:	<i>Chair</i>	<i>Action</i>	<i>1 min</i>
C)	Technology presentation	<i>Jim Carrillo / Daniel Chaja</i>	<i>Information</i>	<i>15 min</i>
D)	Expenditure Report	<i>Anessa Espinosa</i>	<i>Information</i>	<i>5 min</i>
E)	Measure G projects update	<i>Casino Fajardo</i>	<i>Information</i>	<i>10 min</i>
F)	Annual Report	<i>Kirsten Perez</i>	<i>Information</i>	<i>10 min</i>
G)	Tour MPR	<i>Casino Fajardo</i>	<i>Information</i>	<i>20 min</i>

Estimated time for scheduled items: 62 minutes

4. SUGGESTED TOPICS FOR FUTURE COMMITTEE MEETINGS

5. ADJOURNMENT

Future Meeting Dates:

- June 10, 2015, TBD

MORGAN HILL UNIFIED SCHOOL DISTRICT
15600 Concord Circle; Morgan Hill, CA 95037
Citizens' Oversight Committee Minutes

REGULAR MEETING OF December 10, 2014
San Martin/Gwinn Elementary School
100 North Street, San Martin

I.	CALL TO ORDER
	<p>Meeting called to order at 10:00 am by Chair, Brad Ledwith</p> <p>Roll Call: Present: Brad Ledwith, John Horner, Marty Cheek, Mike Rusch, Nancy Reynolds (arr. 10:07am), Roger Beaulieu</p> <p>Absent: Cristy Gieg</p> <p>District Staff: Present: Anessa Espinosa, Casino Fajardo, Kirsten Perez</p> <p>Guests: Stephanie Deraynal of Artik Art and Architecture</p>
	PUBLIC COMMENT AND COMMUNICATION- <i>No public comments</i>
A)	<p>Approval of minutes: <i>Approve minutes of regular COC meeting of September 10, 2014</i></p> <p>Motion: Mike Rusch Ayes: Brad Ledwith, John Horner, Marty Cheek, Mike Rusch, Roger Beaulieu</p> <p>Second: John Horner Noes: --</p>
B)	<p>Introduce new COC member and Staff: <i>Kirsten Perez, Assistant Superintendent of Business Services introduced Roger Beaulieu, newest COC member. Roger is very involved in the community and taught science at Britton Middle School. The COC now complete with seven members. Kirsten also introduced Casino Fajardo as the new Director of Construction and Modernization. Casino has 15 years of experience in construction and is working diligently on current and future Bond projects.</i></p>
C)	<p>Expenditure Report: <i>Director of Facilities, Anessa Espinosa, presented the Series A Bond Expenditure Report as of November 30, 2014. Anessa requested reformat the report to leave the total value; the Committee and agreed and Mike Rusch requested adding the completion date. John Horner expressed his concern about the change with Cummings. Kirsten Perez, Assistant Superintendent of Business services explained that the termination of the contract was mutually agreed upon. The Committee discussed the ongoing maintenance costs for technology upgrades as well as training for the new technology. Kirsten Perez offered to invite Jim Carrillo, Manager of Technology and Daniel Chaja, Director of Information Technology, to attend the March 11th meeting to report on technology training, rollout, and maintenance.</i></p>
D)	<p>Audit Report: <i>Kirsten Perez, Assistant Superintendent of Business Services, reviewed the Districts' financial statements with the Committee. The District was found to be compliant for the Performance Audit.</i></p>
E)	<p>Measure G Projects Update: <i>Casino Fajardo, Director of Construction and Modernization, reviewed the Board of Education approved Measure G projects list. The Committee discussed class size reduction and using the portables for the smaller size classes. Kirsten Perez, Assistant Superintendent of Business Services, explained that the District rejected Voices' Prop 39 request for facilities. Brad Ledwith requested more information concerning the program outline for Britton. Staff explained that there isn't an official program outline, however, the process will begin near the end of January 2015 and the actual construction will come out of Series B.</i></p>
F)	<p>Tour San Martin/Gwinn modernization: <i>Stephanie Deraynal of Artik Art and Architecture,</i></p>

	<i>architects for the SMG modernization, gave an overview from inside the classroom improvements to movement of the portables and ongoing projects.</i>
II.	ADJOURNMENT The meeting was adjourned at 11:13 am.
	Future meeting topics: <ul style="list-style-type: none"> 1. Vision for technology over the next 3-5 years 2. Ongoing cost of items that break or don't work the way we had planned

Series A Bond Expenditure Report

As of February 28, 2015

General

Cost of Issuance	255,000	Cost to issue the bonds
Cumming	91,100	District wide assesment and cost estimate
Cumming	778,906	Series A Program Management
Kramer Project Development	11,088	Proj Mgmt Support Services
Orbach, Huff and Suarez	3,894	Legal
Reprographics	8,207	Blueprints
School Specialty	123,098	FF&E-Furniture
Taradigm	21,000	Computer Program
Electronic Comm Class	250	Personnel
Director	41,763	Personnel
Network Administrator	91,888	Personnel
Accounting Staff	29,585	Personnel
Technology Staff	1,129	Personnel
Benefits	30,520	Personnel

Subtotal 1,487,427 General

Technology/Infrastructure

E3 Systems	14,396	Barrett NC&E
Daily Journal Corp	4,865	Bid Advertisement
ARC	7,266	Blueprints
Ciari Plumbing	778	District Office-Data Center-Installation
Elcor Electric	13,750	District Office-Data Center-Installation
Hohbach-Lewin	1,528	District Office-Data Center-Installation
Radiant Electric	7,950	District Office-Data Center-Installation
Valhalla Builders	3,912	District Office-Data Center-Wall work
3D Datacom	329,697	El Toro NC&E
Alfa Tech	341,933	Engineering Services
3D Datacom	86,002	Jackson Tech
DRP Builders	12,250	LBJ Admin Tech
Cupertino Electric	361,005	LBJ Technology-Electrical Wires
Development Group	68,617	LBJ Tech Equipment and Installation
Camguard Systems	483,061	Live Oak NC&E-Installation
Camguard Systems	168,656	Martin Murphy NC&E-Installation
Sycamore Concrete	853	MDF Room-Concrete Pad
3D Datacom	100,958	PV NC&E
E3 Systems	402,473	SMG NC&E
Elcor Electric	55,120	SMG-Electrical Service Replacement
3D Datacom	506,322	Sobrato NC&E
SJ General Bldg Maintenance	3,960	Sobrato Tech Cleanup
Elcor Electric	528	Sobrato-Manhole Cover-Conduits
Lewis & Tibbitts	23,939	Underground Conduit-Jackson

Technology/Infrastructure (cont.)

Lewis & Tibbitts	105,615	Underground Conduit-Los Paseos
Lewis & Tibbitts	76,182	Underground Conduit-Nordstrom
Lewis & Tibbitts	72,942	Underground Conduit-Paradise Valley
E3 Systems	489,528	Walsh NC&E

Subtotal	3,744,085	Technology/Infrastructure
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Technology/Hardware

CDW-G	70,993	Barrett-Chromebooks
CDW-G	156,303	Barrett-Tech Equip
CDW-G	49,692	Britton-Chromebooks
CDW-G	5,431	Britton-Laptops
CDW-G	12,678	Chromebooks
CDW-G	1,236,386	District Office-Hardware and Smartnet
CDW-G	19,985	District Office-Tech Equip
CDW-G	61,529	El Toro-Chromebooks
CDW-G	18,967	El Toro-Laptops
CDW-G	172,228	El Toro-Tech Equip
CDW-G	77,757	Jackson-Chromebooks
CDW-G	154,133	Jackson-Tech Equip
CDW-G	69,286	LBJ-Laptops and Software
CDW-G	2,567	LBJ-Tech Equip
CDW-G	10,629	LBJ-Thin Clients
CDW-G	43,106	Laptops
CDW-G	51,062	Live Oak-Laptops
CDW-G	442,903	Live Oak-Tech Equip
CDW-G	90,524	Los Paseos-Chromebooks
CDW-G	23,277	Los Paseos-Laptops
CDW-G	63,172	Los Paseos-Tech Equip
CDW-G	267,825	Martin Murphy-Chromebooks
CDW-G	98,401	Martin Murphy-Hardware and Smartnet
CDW-G	12,569	Martin Murphy-Laptops
CDW-G	30,520	Martin Murphy-Tech Equip
CDW-G	78,097	Nordstrom-Chromebooks
CDW-G	170,202	Nordstrom-Tech Equip
CDW-G	215,732	PA Walsh-Chromebooks
CDW-G	92,624	PA Walsh-Samsung Tablets
CDW-G	164,110	PA Walsh-Tech Equip
CDW-G	93,135	Paradise Valley-Chromebooks
CDW-G	158,288	Paradise Valley-Tech Equip
CDW-G	53,005	San Martin/Gwinn-Chromebooks
CDW-G	18,967	San Martin/Gwinn-Laptops
CDW-G	174,616	San Martin/Gwinn-Tech Equip
CDW-G	72,163	Sobrato-Laptops

Technology/Hardware (cont.)

CDW-G	495,174	Sobrato-Tech Equip
CDW-G	90,535	Licensing-MM, Walsh, SMG, Live Oak
CDW-G	42,264	Licensing-Sobrato and El Toro
Appicare	19,341	PA Walsh-MACs and Appicare
Data Impressions	936	Jackson-License Fees
Data Impressions	936	Los Paseos-License Fees
Data Impressions	3,744	Martin Murphy-License Fees
Data Impressions	936	Paradise Valley-License Fees
Development Group	182,914	LBJ-Tech Equipment
School Specialty	10,875	PA Walsh-ENU Boards
School Specialty	10,875	San Martin/Gwinn-ENU Boards
School Specialty	2,388	Martin Murphy-Tech Equip
School Specialty	(2,388)	Transfer to Mello Roos
Sharp Business Systems	47,030	LBJ-Sharp Screens
Touchboards	828	LBJ-Projectors
Business Card-D Guerrero	112	Martin Murphy-Cables
Subtotal	5,439,361	Technology Hardware

Britton

Subtotal	4,261	Britton
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Charter School/Encinal

ARC	4,925	Blueprints
Aedis Architects	202,689	Architect/Engineer
Aedis Architects	309	Architect Reimbursables
CA Geological Survey	3,600	Assessment of Geologic Hazard
Charter School of MH	1,065	Irrigation/Landscape Consulting
Ciari Plumbing	4,767	Backflow Devices
Crown Sanitation	3,975	Temporary Fencing
DRP Builders	144,311	MPR-Incr #2
Daily Journal Corp	848	Bid Advertisement
Division of State Architect	22,372	Project Fees
Don Chapin	275,096	MPR-Incr #1-Underground Utilities
El Toro Landscape	260	Irrigation System
Furman & Associates	24,000	Inspector of Record (IOR)
Great Oaks Water	1,500	Water Tests
HP Inspections	1,670	Inspection/Testing
Kier & Wright Civil Engrs	13,600	Engineering
PG&E	54,087	Engineering
Pacific Geotechnical	14,828	Geotech Assess/Investigate
SC County-CEQA	50	CA Environmental Quality Act Posting
SC County	1,424	Environmental Health Fee
SC County-Environmental He	329	2nd Revision Plan Check Fee

Charter School/Encinal (cont.)

Submittal Exchange	4,495	Project Subscription
Subtotal	780,200	Charter School/Encinal

Jackson, Paradise Valley & Nordstrom-HVAC and Roof Replacement

Subtotal	5,400,037	JNP-HVAC/Roof Replacement
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Los Paseos Roofing

Subtotal	268,283	Los Paseos Roofing
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Martin Murphy Fence

Subtotal	35,580	Martin Murphy Fence
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Martin Murphy Roof

Subtotal	846,998	Martin Murphy Roof
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PA Walsh Modernization

ARC	1,719	Blueprints
ASAP Signs and Printing	3,200	CR and RR ADA Signs
Accolade Painting	20,347	Painting of Cabinets
Alpha Land Surveys	17,700	Topographic Map
American Asphalt Repair	362,786	Portable CR Relocation
Arcana Building Solutions	136,347	Restrooms
Azdoc	43,435	Abatement Management Services
Bell Electrical Supply	6,690	Music Room Electrical
Calwest Construction	1,520	Installation Whiteboards
Ciari Plumbing	16,120	Plumbing
Daily Journal Corp	1,658	Bid Advertisement
Delgado Electric	30,449	Lighting/Fire Alarm
Division of the State Architec	7,882	Project Fee
Edgin Construction Service	41,175	Inspector of Record (IOR)
Fix Painting	1,317,616	Painting
HP Inspections	2,418	Modular Relocation Inspections
Mobile Mini	2,204	Storage Containers
McKim Design Group	276,742	Architect Services
McKim Design Group	13,211	Construction Manager
McKim Design Group	5,001	Reimbursables
Pacific Geotechnical	190	Portable CR Relocation testing
School Specialty	134,462	Furniture
Skyline Engineering	2,400	Roof Inpsections
Sherwin Williams Paint	411	Paint
Shiffler	2,042	Outdoor Furniture-Benches
SimplexGrinnel	810	Smoke and Strobe for Restroom
Valhalla Builders	350	Access Panel

PA Walsh Modernization (cont.)

Wilco Supply	1,606	Hardware-Quad Restrooms
Z-Con	31,061	Removal/Disposal of Contaminated Matls
Subtotal	2,481,552	PA Walsh Modernization

San Martin/Gwinn Modernization

ARC	3,499	Blueprints
Accolade Painting	45,273	Paint Multipurpose Room and Cabinets
Artik Art & Architect	234,850	Architect/Engineer
Azdoc	25,793	Pre Reno Survey and Sampling
California Geological Survey	3,600	Review Fees for Admin Modular
Calstate Construction	1,070,530	Restrooms
Calwest Construction	1,677	Installation Whiteboards
Ciari Plumbing	8,408	SMG Modernization
Cleary Consultants	7,000	Special Testing and Inspections
Crown Sanitation	109	Restroom Fencing
Daily Journal Corp	1,143	Bid Advertisement
Division of the State Architec	8,785	Project Fee
Edgin Construction Services	17,625	Inspector of Record (IOR)
Global Modular	59,053	Portables
HP Inspections	7,849	Special Testing and Inspections
Koroseal Interior Products	14,293	Wall Materials
PG&E	13,858	Engineering
Pioneer Contractors	12,885	Roof Repair Work
SJ General Bldg Maintenance	4,400	Cleanup
School Specialty	19,766	Furniture
Seven Island Painting	171,473	Painting
Sherwin Williams Paint	2,147	Paint
Sound and Signal	1,036	Trace Conduit
Steel Inspectors of Texas	1,500	Shade Structure-Fabrication Inspection
Sycamore Concrete	7,110	Shade Structure
USA Shade Structure	129,400	Shade Structure
Underwood & Rosenblum	26,975	Site Survey and Utility Locator
Villa & Sons Enterprises	4,860	Painting
Subtotal	1,904,897	SMG Modernization

LBJ Educational Center

Subtotal	7,132,596	LBJ Educational Center
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Total as of February 28, 2015	29,525,277	53% of Bond Dollars Spent since 3/7/13
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Revenue

Proceeds from Bond Sales	55,000,000
Interest	356,366
Cost of 2012 A COI	17,968
Total Revenue	55,374,334

Required
47,052,911

Actual

5,535,637
16,606,910
33,213,820

7,524,851
29,525,277

85% of P+I on Year 3 (March 7, 2016)

OR

10% of P+I on Year 1 (March 7, 2014)

30% of P+I on Year 2 (March 7, 2015)

60% of P+I on Year 3 (March 7, 2016)



2012 Measure G Bond Citizens' Oversight Committee 2013-2014 Annual Report

CITIZENS OVERSIGHT COMMITTEE

Brad Ledwith
Chair

Cristy Gieg
Vice Chair

Roger Beaulieu

Martin Cheek

John Horner

Nancy Reynolds

Mike Rusch

MHUSD BOARD OF TRUSTEES

Robert Benevento
President

Ron Woolf
Vice President

Rick G. Badillo

Gino Borgioli

David Gerard

Amy Porter Jensen

Donna Reubusch

DISTRICT ADMINISTRATORS

Steve Betando
Superintendent

Kirsten Perez
Asst. Supt. Business Services

Casino Fajardo
*Director of Construction and
Modernization*

Anessa Espinosa
Director of Facilities

15600 Concord Circle
Morgan Hill, CA 95037
408.201.6000
www.mhusd.org

Letter from Citizens' Oversight Committee Chair

March 24, 2015

To: The Board of Trustees and Citizens of the Morgan Hill Unified School District

The Citizens' Oversight Committee (Committee) is pleased to forward its second annual report on the \$198 million 2012 Measure G Bond Program. This report covers the 2013-2014 fiscal year. The principal duties of the Committee are to:

- Ensure that Bond proceeds are expended for the purposes described in the Bond ballot language
- Report the program's progress to the public
- Provide an annual report and compliance statement

We are pleased to report continued progress on implementation and funding of Measure G improvements to our schools. Since our last report to the community, we have nearly completed the district-wide technology infrastructure improvements and student devices are being deployed to each school providing our students expanded access to 21st century technology and digital learning environments. In addition two elementary campuses have been modernized (San Martin-Gwinn and PA Walsh) and construction is underway for a new multi-purpose room at the Encinal Site.

Vavrinek, Trine, Day & Co., LLP completed the annual audit of Bond expenditures. The audit report disclosed no instance of non-compliance with the terms of Proposition 39 or the terms of the Bond measure as approved by the District voters.

The Committee wishes to thank the MHUSD staff – Kirsten Perez, Assistant Superintendent of Business Services, Anessa Espinosa, Director of Facilities, Casino Fajardo, Director of Construction and Modernization, and Allison Murray, Administrative Assistant – who have assisted us with ongoing support for the activities of the committee.

The Committee, relying on this audit report, is pleased to report that to the best of its knowledge the Morgan Hill Unified School District is in full compliance with its responsibilities as described in Article XIII A, Section 1(b)(3) of the California State Constitution.

Respectfully,

Brad Ledwith
*Chair
Citizens' Oversight Committee*

MORGAN HILL UNIFIED SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE 2013-14 ANNUAL REPORT

About the Measure G Bond Program

On November 6, 2012, voters in the Morgan Hill Unified School District passed Measure G, a \$198 Million school bond to finance technology upgrades, construct and renovate classrooms and science labs, replace aging infrastructure, and implement other facilities improvements.

Independent Audit

Under the provisions of the California Constitution as amended by Prop 39, the 2012 Measure G Bond Program must undergo an annual audit by an independent auditing firm. The District utilized the certified public accountant firm of Vavrinek, Trine, Day & Co., LLP (VTD) to perform the required financial and performance audits for the fiscal year ending June 30, 2014. The report was approved by the District's Board of Trustees at their regular meeting held on December 9, 2014. The audit report is available on the Committee's website <http://mhusd.org/measure-g/annual-financial-report/>.

Citizens' Oversight Committee

Under the provisions of the California Constitution as amended by Prop 39, an independent Citizens' Oversight Committee (Committee) must be established to assure that 2012 Measure G Bond funds are spent as approved by the voters. The Committee is required to publish an annual report of its findings.

As chartered by the Board of Trustees of the Morgan Hill Unified School District, the 2012 Measure G Bond Committee may also act as a communications channel for disseminating bond program information. The Committee is not a bond program advisory body and has no authority to make policy, make decisions or set priorities in the spending of bond funds or District operations. All 2012 Measure G Bond projects are authorized and approved by the Board of Trustees.

Committee members are appointed for a two-year term with no compensation for their participation. For the latest Committee meeting schedule, meeting minutes and other information, please go to <http://mhusd.org/measure-g/>.



Loritta Bonfante Johnson Education Center

MORGAN HILL UNIFIED SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE 2013-14 ANNUAL REPORT

FACILITIES BOND PROGRAM ACTIVITIES

Projects completed (as of 12/31/2014)

- Martin Murphy security fencing
- Modernization of Loritta Bonfante Johnson Education Center, Phase I
- Jackson Elementary School, HVAC replacement
- Jackson Elementary School, roof replacement
- Jackson Elementary School, ADA/restroom upgrade
- Loritta Bonfante Johnson Education Center, Phase II
- Nordstrom Elementary School, HVAC replacement
- Nordstrom Elementary School, roof replacement
- Paradise Valley Elementary School, HVAC replacement
- Paradise Valley Elementary School, roof replacement
- Paradise Valley Elementary School, ADA/restroom upgrade

Other Projects identified in the Series A Project List that are either in construction or design. The Series A Project List can be reviewed on the District's website at <http://mhusd.org/measure-g/>.

- Charter School of Morgan Hill, multipurpose room
- District Wide, technology upgrade
- San Martin/Gwinn Elementary School, modernization
- Walsh Elementary School, modernization



Charter School of Morgan Hill – Multipurpose Room Progress