

## TIME SHEET SUBMISSION DATES 19-20

	MONTH	CERTIFICATED	CERTIFICATED SUBS	CLASSIFIED SUBS	CLASSIFIED
	JUL. 19	N/A	N/A	N/A	7/31
	AUG. 19	N/A	N/A	N/A	8/30
	SEPT. 19	9/30	9/30	9/30	9/30
	OCT. 19	10/31	10/31	10/31	10/31
	NOV. 19	11/22	11/22	11/22	11/22
	DEC. 19	<b>12/20</b>	<b>12/20</b>	<b>12/20</b>	<b>12/23</b>
	JAN. 20	1/31	1/31	1/31	1/31
	FEB. 20	2/28	2/28	2/28	2/28
	MAR. 20	3/31	3/31	3/31	3/31
	APR. 20	4/30	4/30	4/30	4/30
	MAY. 20	5/29	5/29	5/29	5/29
10 MONTH	JUNE. 20	6/8	6/8	6/8	6/8
12 MONTH	JUNE. 20	N/A	NA	N/A	6/30

\* ALL TIME SHEETS ARE TO BE SUBMITTED BY EITHER THE PRINCIPAL/MANAGER OR SECRETARY ON THE DATE THAT THEY ARE DUE.

**TIME SHEETS MUST BE HAND DELIVERED. TIME SHEETS THAT ARE PUT IN THE PONY MAIL WILL NOT BE PROCESSED UNTIL THE NEXT PAY PERIOD.**